



Application for Full Certificate of Birth Overseas

USE THIS FORM ONLY TO ORDER CERTIFICATES IN THE PUBLIC SEARCH ROOM. This costs less than applying by post.

PLEASE COMPLETE SECTIONS A-E IN BLOCK CAPITALS BEFORE TAKING YOUR APPLICATION TO THE TILLS

A HOW MANY COPIES DO YOU REQUIRE (extra certificates are £6.50 each)

For purposes of detection and prevention of crime, information relating to this application may be passed on to other Government departments or law enforcement agencies

Entry No. _____
Taken out by _____

for office use only

TICK THE APPROPRIATE BOXES FOR QUESTIONS 1-3

- 1 POSTED within 4 working days, first class post £6.50
- 2 COLLECTION after 11am on the fourth working day £6.50 (on production of your receipt)
- 3 24 HOURS for a fee of £22.50 (COLLECTION)
- 4 Are you applying for your own certificate?

If not please state your relationship to the person whom the certificate relates

5 Explain your reasons for wanting a certificate

Notes

The indexes are arranged in alphabetical order of surnames. Each volume contains the births which were registered in the period shown on the spine.

Before 1966 each index covers several years and relates to a particular form of registration; ie Services only, Consular only, Marine only etc.

Since 1966 each index is a composite, ie each contains all births registered overseas in one year only.

If you cannot find the birth in the year when it occurred, look in the indexes for the next two years, when it may have been registered.

If you are not sure you have found the correct entry see overleaf.

B

Surname at Birth
Forenames
Date of Birth
Place of Birth
Father's Surname
Father's Forenames
Mother's Maiden Surname
Mother's Forenames

Please note that details supplied in section B will NOT be checked against the entry to which section C refers. If you are unsure that you have found the correct entry see the back of this form.

C PLEASE REFER TO OVERSEAS INDEX BOOKS TO COMPLETE THIS SECTION

Particulars from the spine of the index	
From ALL the columns	Enter year of birth, if shown
next to	
the entry	

E APPLICANT DETAILS

NAME	
ADDRESS	
SIGNATURE	
TEL. No	DATE

IMPORTANT
DO NOT FORGET TO REPEAT THE NAME AND THE INDEX DETAILS BELOW (SEE SECTIONS B+C)

D

Surname	
Forenames	
Particulars from the spine of the index	
From ALL the columns	Enter year of birth, if shown
next to	
the entry	